NEW ERA HIGH SCHOOL, PANCHGANI Information Technology ASSIGNMENT – III Class IX	
Unit	3
Topic	Information and communication technology skills part A
Time Line	Total: 3 week (11th May to 16th May, 2020)
Objective	• ICT TOOLS • Apps on Smartphone's • Basic features of mobile devices • Computer and its functions • Working of the computer and its different parts. • Email creating, receiving and forwarding mails.
Learning Outcomes	• Students will be able to understand the function of the components of the computer. • Students will be able to understand the computers and peripheral devices, RAM and ROM • Students will be able to understand the concept of hardware and software ,BIOS, • File operations, networking, and basic internet • Internet browsing , email functions, creating mail ,attaching files etc
Transaction Methodology	Student are requested to go through the link given below 1. https://www.youtube.com/watch?v=x7uhzn-wBH0 2.https://www.youtube.com/watch?v=uVmh-AUQg-U Write the note given in the text book "Domestic Data Entry Operator" Answer the following question given below Unit 3 1. What does ICT stands for? 2. What is digital form? 3. What are the key skills one should possess to use ICT? 4. Name some of the default Apps installed on your smart phones. 5. Name some basic controls you see on mobile device. 6. Name some basic features of Mobile devices. 7. Name the three units of CPU. 8. Define Input and Output devices .give examples 9. Explain the Types of Memory Storage Devices. 10. Differentiate between RAM and ROM.

Submission	Students should mail the assignment from their school's user Id and send them to cmane98@gmail.com For any queries you may contact me on **8329382119** **Please call between 9am to 5 pm** Write the notes in a note book for the above unit and scan the notes using a cam scanner and mail it on my email id. **Please note the above activities are part of your Practical assignment for your annual examination which comprises of 15 marks.**
Resources	1. Employability Skills 2. http://cbseacademic.nic.in/skill-education- books.html text book for class 9th and 10th and Employability Skills.(link for the textbook) note ; click on secondary level (class 9 &10)you will be able to see both the text books Employability Skills and Information Technology